



THE LONDON BOROUGH
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DATE: 30 March 2015

To: Members of the
PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright, Peter Fortune,
Tom Philpott, Michael Rutherford and Richard Williams

Non-Voting Co-opted Members –

Terry Belcher, Safer Neighbourhood Board
Derec Craig, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch
Laila Khan, Bromley Youth Council
Grace Stephens, Bromley Youth Council

A meeting of the Public Protection and Safety Policy Development and Scrutiny Committee will be held at Committee Room 1 - Bromley Civic Centre on
WEDNESDAY 8 APRIL 2015 AT 7.00 PM

MARK BOWEN
Director of Corporate Services

***Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please

ensure questions are received by the Democratic Services Team by 5pm on 31st March 2015.

- 4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 03/02/15 (Pages 1 - 12)**
- 5 MATTERS ARISING (Pages 13 - 16)**
- 6 POLICE UPDATE**
- 7 CHAIRMAN'S UPDATE**
- 8 PRESENTATION FROM SLAM**
- 9 UPDATE FROM THE PORTFOLIO HOLDER FOR PUBLIC PROTECTION AND SAFETY, AND QUESTIONS FROM COMMITTEE MEMBERS**

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

- 10 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 31st March 2015.

- 11 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS**

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

- a BUDGET MONITORING 2014/15 (Pages 17 - 24)**
- b CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2014/15 & ANNUAL CAPITAL REVIEW 2014 TO 2018 (Pages 25 - 30)**
- c STRAY AND ABANDONED DOGS (Pages 31 - 34)**
- d DOG WARDEN SERVICES (Pages 35 - 38)**

POLICY DEVELOPMENT AND OTHER ITEMS

- 12 TARGETED NEIGHBOURHOOD ACTIVITY PROJECT (Pages 39 - 44)**
 - a ANTI SOCIAL BEHAVIOUR UPDATE (Pages 45 - 50)**
- 13 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 51 - 56)**
- 14 PPS PDS VISITS AND DATE OF NEXT MEETING**

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PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 3 February 2015

Present:

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright,
Peter Fortune, Tom Philpott, Michael Rutherford and
Richard Williams

Terry Belcher, Alf Kennedy, Laila Khan and Grace
Stephens

Also Present:

Chris Hafford, Nigel Davies, Marc Hume, Councillor
Graham Arthur, Councillor Tim Stevens J.P. and Daniel
Cartwright

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Anne Ball from MOPAC.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 2nd DECEMBER 2014

The Committee considered the minutes of the meeting of Public Protection and Safety PDS Committee held on 2nd December 2014.

RESOLVED that the minutes of the meeting held on 2nd December 2014 be agreed.

5 MATTERS ARISING

Report CSD 15008

It had been noted that the update on a Police presence at the Bethlem Hospital site had been covered in the Police update.

It was noted concerning the previous underspend of the Targeted Neighbourhood Activity Project, programmes had now been identified for funding, and it was intended that a report concerning this would come to the next PDS meeting.

The Committee were informed that the Community Trigger procedure was now running, and it was hoped to have an update report presented to Members at the next meeting.

Members heard that the Community Remedy Document had not been agreed yet. LBB were waiting for a final report from MOPAC. An update report would come to the PDS Committee in due course.

With respect to ideas for increasing external financial donations to aid with the Summer Diversionary Activities Programme, the Committee were informed that Mr Paul King would report on this at a later date.

The Committee heard that there were issues around arranging the PDS visit to the new Fire Station in Orpington. The issues were that the building project had been delayed, and industrial action was planned.

The Committee were informed that the CCTV Open Day had not been finalised, but was likely to be in June.

Members received an update with respect to the new mortuary contract, and were told that the contract was with Kings. The contract had not yet been finalised, but LBB were still getting the service. The Executive Director for Environmental and Community Services and the Portfolio Holder stated that they would try to push forward with the finalisation of the contract.

RESOLVED that:

(1) the Matters Arising report be noted

(2) a report concerning the Targeted Neighbourhood Activity Project allocation of funding be presented to Members at the next meeting

(3) a report concerning the Community Trigger procedure be presented to Members at the next meeting

(4) an update report on the Community Remedy Document would be brought to the Committee in due course

(5) Mr Paul King would update the Committee in due course concerning plans to increase online financial contributions to the Summer Youth Diversionary Activities Programme.

(6) the date of the proposed visit to the new fire station at Orpington was to be confirmed

(7) the date of the CCTV Open Day would be notified to the Committee as soon as the dates were available

(8) the Committee would be updated concerning the new Mortuary Contract in due course.

6 CHAIRMAN'S UPDATE

The Chairman updated the Committee as follows:

The Chairman attended the MOPAC Roadshow on December 11th 2014. This event was also attended by the Deputy Mayor Stephen Greenhalgh and the Deputy Commissioner Helen King.

The Chairman advised the Committee that there was going to be a meeting of the Safer Neighbourhood Board the next day, and that this was going to be held in Mottingham. Amongst the guest speakers would be the Borough Police Commander, and the Borough Fire Commander. Mr Rob Vale (Head of Trading Standards) from LBB would also be in attendance and would be giving a presentation on the work of Operation Crystal in Mottingham.

The Chairman also notified the Committee that this year's Crime Summit would be on the morning of Saturday 19th September 2015 at Bromley Civic Centre.

RESOLVED that the Chairman's update be noted.

7 POLICE UPDATE

The Police Update was provided by the Borough Commander; the main points of the update were:

Across the key seven crime types that the Mayor's Office for Policing and Crime (MOPAC), targeted the Police on, there was currently a 5% reduction overall, which meant there were 500 fewer victims of crime. The performance of Bromley Police was strong in relation to burglary with 526 less victims (-16.8%), robbery with 198 less victims (-34.4%) and theft from motor vehicle where there had been 301 less victims (-15.3%). However challenges remained as violence with injury offences had increased by 274 offences (+16.2%) and criminal damage had increased by 263 offences (+12.9%).

The Borough Commander updated the Committee with respect to Operation Equinox which focussed on preventing and detecting violent crime. Additional officers on foot patrol had been allocated to some key locations, such as Bromley Town Centre, Orpington High Street and Beckenham Junction--on Friday and Saturday nights. The Police had been working with Bromley Council and other stakeholders to reduce the number of alcohol related incidents. Staff at some pubs and clubs were now assisting to marshal taxi queues and to take responsibility for behaviour of their clientele outside their premises. Recently the Police had served a Closure Notice on a venue that prevented them opening for 24 hours as a result of several incidents the night before. It was estimated that this would have resulted in a loss of income for the premises in the region of £10k.

December saw the MOPAC Roadshow event at the Civic Centre, hosted by the Leader of the Council. This was a presentation to the public by the Mayor's Office and the Police, concerning the Local Policing Model and how matters were progressing. The Borough Commander expressed some disappointment about the number of people that turned up to the Roadshow. However, it was felt that the feedback from the public had been useful, and that as a result, the Police would be seeking to improve road safety, traffic enforcement, and the use of speed guns.

The Borough Commander stated that the Safer Neighbourhood Teams were looking to clamp down on drivers caught driving while talking on their mobiles, and drivers that breached red lights.

It was noted that progress had been made concerning the allocation of funding for a police officer to work at the Bethlem Hospital site. The proposal was awaiting sign off by the Assistant Commissioner, and the post had been advertised. The Borough Commander informed the Committee that arrangements had been made with SLAM for a protocol to be followed when the Police were called. The Police had requested that command and control be set up before they arrived on site. When the Police arrived on site, they would make contact with the Emergency Team Leader off the ward. A "Grab Pack" would be made available to the Police. The "Grab Pack" would contain useful information for the Police concerning the individual concerned (such as personal and medical information), that would inform and better enable the Police to deal with the situation.

A Member raised the matter of "legal highs", and the concerns expressed by residents of his Ward. It was noted that the Police were working hard with Trading Standards to deal with the problem of "legal highs", and that it was anticipated that positive outcomes would be achieved in the near future.

A Member raised the matter of the nuisance caused by quad bikes, stating that in view of the serious damage that was caused to parks and woodland, it was questionable if this could be classified as criminal damage. The Portfolio Holder responded to this by stating that the Park Rangers had been instructed to work closely with the Police on this matter. The Portfolio Holder explained

to the Committee that correct intelligence was the key to getting results. When intelligence was forthcoming, bikes were confiscated, and people were charged; Ward Security were now also involved.

A Member drew attention to the recent firearms incident at Market Square, East Street. At around 4:30am on Sunday 25th January, Police were called to reports of a fight in East Street, Bromley. As officers were attending, Bromley Council CCTV operators observed that one man appeared carrying what looked like an assault rifle. The group that had been fighting dispersed before officers arrived at the scene, but excellent work by the CCTV staff traced the suspect to a nearby address. Firearms officers entered the address and several men were arrested and three weapons seized. The weapons were subsequently found to be imitation firearms. The Committee expressed their appreciation for the excellent work carried out by the Police and by the Bromley Council CCTV operators.

A Member expressed thanks to the Police and the Council for two house closures on the Mottingham Estate. This had resulted in a positive effect on the local community, and demonstrated the importance of reporting anti-social behaviour to the authorities.

RESOLVED that the Police Update be noted.

8 UPDATE ON THE COMMISSIONING PROCESS

Councillor Graham Arthur, and Mr Marc Hume (Director of Regeneration and Transformation Service) attended the Committee to provide an update on the commissioning process.

The Chairman expressed uneasiness on behalf of the Committee that the process of commissioning was not clear to Members, and that concerns had arisen that the process and resultant developments were not being communicated effectively, and that this was giving the impression of a lack of transparency.

Councillor Arthur clarified that the term “commissioning” should more accurately be defined as “transformation”. Members heard that Cllr Arthur met on a weekly basis with the Director of Regeneration and Transformation Service, together with a commissioning team and Assistant Directors. The aim of these meetings was to achieve a transformation of the way LBB operated. Analysis would be undertaken in a forensic manner, which would result in a baseline review. Consideration had to be given to what was statutory, and what was discretionary in terms of services provided by the Council.

The Committee were informed that a detailed forensic process had to be adhered to, and that this could not be rushed. If the process was hurried, then it was likely to result in inefficiencies. Because of this, other councils had rushed into contracts that had not been worked out properly, and the consequences of this had bounced back on them, and residents had been upset. The Committee heard that every decision taken concerning

commissioning was taken after scrutiny by a PDS Committee, the relevant Portfolio Holder, and the Executive.

It was explained to the Committee that soft market testing was undertaken, and then a bundle of services would be put together, and that this bundle would then go to market. Bundles would be tweaked according to feedback, so flexibility was required. Cllr Arthur explained that as the proposed contract included a breadth of services including Facilities Management, Property Services, Planning as well as PPS, it was logical to take the proposed bundle to the E&R PDS Committee.

The Director of Regeneration and Transformation Service reiterated what Councillor Arthur stated, and that there would be ample scrutiny and transparency in the processes, with scrutiny by the relevant PDS Committees as appropriate. Subsequent to contracts being prepared for the market, LBB then had to wait to see what sort of response was received and that after this, a further report would be written to report on market interest.

A Member stated that he was not against the process, but that he felt that there had been a lack of feedback to the PPS PDS Committee. The Member stated that he had expressed concern because he had been previously told that the process was slow, only to become aware of changes that had taken place that the PPS PDS Committee had not been made aware of.

A Member stated that there may be cases when joint meetings would be appropriate when contract bundles were relevant to more than one PDS Committee.

The Chairman commented that although she understood that it was logical to send the current bundle of services to the E&R PDS, the bundle did include the entire PPS Division, and therefore it would also have been appropriate to have sent the part of the E&R Report that was relevant to PPS to the PPS PDS to allow the committee to add their comments..

The Chairman thanked Cllr Arthur and the Director of Regeneration and Transformation Service for attending, and for clarifying the commissioning/transformation process.

RESOLVED that the commissioning update be noted.

9 UPDATE FROM THE PORTFOLIO HOLDER FOR PUBLIC PROTECTION AND SAFETY

The Portfolio Holder informed the Committee that the Metropolitan Police Commissioner would be making a Road Trip to Bromley on the 24th June 2015.

The Committee were also updated with the news that the Youth Offending Team was currently being inspected, and that so far the inspection appeared to be going well. As part of this process, the Portfolio Holder had been called to attend an interview the following day (February 5th) and that he would feedback in due course.

The Portfolio Holder briefed the Committee that plans were still ongoing to integrate Youth Services, the Youth Offending Team, and Education. It was anticipated that Paul King would prepare a report on this for the meeting scheduled for the 8th April 2015. This would be a joint meeting with the Education PDS Committee.

A Member enquired as to what form the Commissioner's visit would take. The Portfolio Holder responded that this was not clear yet, but that it may be similar to question and answer sessions that took place at MOPAC meetings.

The Vice Chairman enquired what the current position was with respect to the usage of speed guns. The answer was that the cameras had been bought by LBB for the police four years ago; they were currently not all being utilised as they had not been calibrated. The Borough Police had now accepted responsibility for calibrating the speed guns, and soon they would all be calibrated. Officers would then need to be trained in their usage. The speed guns would be used in hotspot locations, backed by good intelligence.

The Portfolio Holder updated the Committee with respect to the problem of gangs in Bromley, in response to a query from a Member. The Portfolio Holder informed the Committee that LBB were waiting for a report from the Home Office, and that as Bromley had been designated as a "safe borough", LBB were still receiving gang nominals from other boroughs. The report that LBB was waiting for would provide recommendations and actions. The report was a peer review that was undertaken at the end of 2014 by the Home Office. It was the case that there existed protocols that should be adhered to in these cases, but it was apparent that these were not being adhered to by other boroughs. The Leader would write to other boroughs in this regard. LBB was not allowed to refuse a gang nominal that had been referred. It was anticipated that an update report concerning gang nominals would be going to the PDS Committee and the Executive in the near future.

A Member enquired as to who owned the properties that gang nominals were referred to, and who received the housing benefit. The response to this was that there was a mix; some were referred to Housing Association properties, others would stay with families. If they were staying with families, then the families would receive the housing benefit. Housing Associations were obliged to receive gang nominals; they would not be taking housing that had been allocated to LBB's housing list. Gang nominals would be monitored by a variety of organisations, including the Police, the Youth Offending Team, and Probation services.

A Member raised the issue of the "Manorfields" development that was being refurbished to house the homeless. The Member spoke to clarify the fact that

the people going into the property were homeless people and not criminals as some of the public feared. These people were not offenders, but people that had fallen on hard times, and just needed help in their current circumstances. Some of the people going into the property were in fact ex-servicemen. They were not drug addicts or people with mental health disorders as some had suggested.

A Member enquired how the Youth Council and Youth Services would be affected by the merger with Education. The Portfolio Holder answered that this was not clear to him yet, as he had not had sight of the proposals.

RESOLVED that:

(1) the update from the Portfolio Holder be noted

(2) a report concerning the merger of Youth Services, the Youth Offending Team, and Education, be presented to the next meeting of the Committee

(3) a report outlining recommendations and actions for dealing with gang nominal cases be drafted for the attention of the Executive and the PDS Committee after receipt of the relevant Home Office guidance

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

10 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

11 QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE

The Vice Chairman had requested updates concerning gang nominals and speed guns, and these were answered in the Portfolio Holder Update.

A) BUDGET MONITORING 2014/15

Report FSD15006

The Committee noted that all of the available monies with regard to the Targeted Neighbourhood Activity Project had now been allocated, and that activities were progressing as per agreed proposals.

The Chairman drew the attention of Members to the fact that the budget balance with respect to Portfolio Holder Fund Grants was decreasing, and the

Portfolio Holder informed the Committee that another £4k had been allocated since the table in Appendix 3 had been drawn up.

It was mentioned by the Chairman that there was no reference to “Operation Payback” in the table relating to Portfolio Holder Fund Grants. The Portfolio Holder clarified this by stating that a new contract was being drawn up with new contractors, and that the Committee would be updated in approximately six month’s time.

A Member referred the Committee to Appendix 2 where it was written, “Activities progressing as per agreed proposals”. The Member asked what these proposals were, and so the Portfolio Holder suggested that the Executive Director of Environmental and Community Services update Members via email.

The Vice Chairman asked if he could be emailed with an update on proposed targeted neighbourhood activities specifically in the “Crystal” areas.

RESOLVED:

(1) that the Budget Monitoring 2014/15 report be noted

(2) Members to be updated via email with details of the new projects to be funded under the Targeted Neighbourhood Activity Project funds

(3) the Vice Chair to be updated via email concerning proposed Targeted Neighbourhood Activity Project work in the “Crystal” areas

**B) CAPITAL PROGRAMME MONITORING - 2nd QUARTER
2014/15**

REPORT FSD41088

Members were reminded that the Capital Programme had been agreed by the Executive in November 2014.

The Committee noted that the report referenced the refurbishment of the CCTV Room, and that this had gone out to tender. The Portfolio Holder updated the Committee that a successful tender had since been accepted, and should be completed by June 2015.

RESOLVED that the Capital Monitoring report be noted.

12 DRAFT BUDGET 2015/16

Report FSD15007

The purpose of the Draft Budget report was to consider the Portfolio Holder’s Draft Budget for 2015/16, and to scrutinise future cost pressures and possible

budget savings options. Members were encouraged to suggest any further action that may be taken to reduce cost pressures.

Comments and suggestions from the Committee would be reported back to the Executive before their next meeting on February 11th 2015.

The Committee were reminded that the report to the Executive in January 2015 identified a budget gap rising to over £53m per annum by 2018/19.

The Committee were informed that there were four key areas in the Portfolio where possible savings had been identified:

- a review of the council wide Essential Car User Allowance Scheme, generating savings to the PPS Portfolio of £28k
- as part of the review of council wide organisational efficiencies and management costs, it was estimated that £95k could be saved through implementing these efficiencies
- a review of staffing and associated budgets across Public Protection and Community Safety was expected to save the Portfolio £219k
- a reduction in CCTV staffing costs would save £50k

Members noted that the total net budget for 2015/16 was estimated at £2,312,380.

RESOLVED:

(1) the Draft 2015/16 Budget report be noted

(2) that the initial draft savings options proposed by the Executive for 2015/16 be agreed

(3) that the initial draft 2015/16 budget be used as a basis for setting the 2015/16 budget

13 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD15009

The Committee noted the Work Programme and Contracts Register report.

It was noted that the contract pertaining to Vets and Animal Welfare Enforcements would be due for extension on 31.3.15

RESOLVED that the following be added to the Work Programme:

(1) presentation from Victim Support

(2) presentation from SLaM

(3) report outlining allocation of remaining funding for the Targeted Neighbourhood Activity Project

(4) report on initiatives to generate more online income to support the Summer Diversionary Project Activities

(5) report on the proposed merger of Youth Services, the Youth Offending Team and Education

(6) Home Office peer review report on gangs

(7) update reports concerning the Community Trigger procedure and the Community Remedy document

14 UPDATE ON PPS/PDS VISITS AND DATE OF NEXT MEETING

The Committee were reminded that a visit had been arranged to the Emergency Planning Centre in Merton. The date for this was February 19th 2015, between 11.00am and 12.30pm. Members could make their own way if they desired, alternatively transport was being provided from Bromley Civic Centre on the day; an LBB mini bus would leave the Civic Centre at 9.30am. Members would need to remember to bring photographic id with them.

A visit to the new Fire Station in Orpington was also being planned, and the date of this was to be confirmed.

The date of the next meeting was confirmed as 8th April 2015.

The Meeting ended at 9.00 pm

Chairman

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Report No.
CSD 15008

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 8th April 2015

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Matters Arising reports and Minutes of meetings. Previous Agenda Document.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
3rd February 2015 Minute 5 Matters Arising Targeted Neighbourhood Activity Project.	It was noted that projects had been identified for allocation of the remaining funding for the targeted neighbourhood activity project.	A report is being provided to this Committee.
3rd February 2015 Minute 5 Matters Arising Community Trigger Procedure.	It was noted that the Community Trigger was now running and it was hoped to present an update report to the next Committee meeting.	An update will be provided to this Committee.
3rd February 2015 Minute 5 Matters Arising Community Remedy Document	It was noted that the Community Remedy Document had not been agreed yet.	An update will be provided at this meeting as part of the ASB update.
3rd February 2015 Minute 5 Matters Arising Summer Activities Online Funding	It was agreed that an investigation take place to establish what could be done to increase external financial donations for Summer 2015.	Update to be provided from Paul King or Jan Smith in due course.
3rd February 2015 Minute 5 Matters Arising CCTV Open Day	The Committee were informed that the date for the CCTV Open Day had not been finalised.	Committee would be updated in due course. The estimated completion date for the refurbishment of the CCTV room is 31/07/15
3rd February 2015 Minute 9 Portfolio Holder Update	LBB and the PDS Committee were waiting for receipt of a peer review report drafted by the Home Office, dealing with gang related problems.	Report has been received. An action plan is being developed by the Deputy Borough Commander.
Future Visits/Presentations to the Committee.	The Committee will be visiting the new fire station at Orpington.	Date to be confirmed by the Fire Brigade.

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Report No.
FSD15027

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 8th April 2015

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2014/15**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st January 2015. This shows an underspend of £37k.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the Targeted Neighbourhood Activity project in Appendix 2.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.629m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): 57.33 ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	51,930	44,026	8,234	-330
Youth Diversion Expenditure	48,250	47,920	0	330
	100,180	91,946	8,234	0

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a projected underspend of £37k expected for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 The projected variance has arisen due to in year vacancies Cr £16k, a reduction in the number of stray dogs being kept in kennels Cr £20k and other minor variations totalling Cr £1k.
- 5.3 Appendix 2 shows that an amount of £115k has been spent/committed for the Targeted Neighbourhood Activity project.
- 5.4 To date, a total of £91,946 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £8,234. A bid totalling £8,234 for height barriers in parks has been submitted, to be considered by the Portfolio Holder.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section

Public Protection & Safety Portfolio Budget Monitoring Summary as at 31st January 2015

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	307	307	0		0	0
322	Mortuary & Coroners Service	348	348	348	0		0	0
1,780	Public Protection	1,865	1,874	1,837	Cr 37		Cr 35	0
2,534	TOTAL CONTROLLABLE FOR PPS	2,526	2,529	2,492	Cr 37		Cr 35	0
191	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
281	TOTAL EXCLUDED RECHARGES	94	94	94	0		0	0
3,006	PORTFOLIO TOTAL	2,626	2,629	2,592	Cr 37		Cr 35	0

Reconciliation of Latest Approved Budget £'000

Original Budget 2014/15	2,626
Allocation of Merit Awards	3
Latest Approved Budget for 2014/15	<u>2,629</u>

REASONS FOR VARIATIONS**1. Mortuary and Coroners Service £0k**

There is no overall variation projected. Provision has been made for a potential adjustment at the financial year end to reflect the actual costs that will be supplied by Croydon, who administer the service on behalf of a consortium of four local authorities. The new contract for the Mortuary at Princess Royal University Hospital has not yet been finalised by Kings NHS management in light of their future expansion plans. There is no variation projected on this budget at present, however the new contract will fluctuate with numbers compared to the existing set price contract.

2. Public Protection Cr £37k

There is likely to be a net surplus of around £37k within Public Protection. £16k is as a result of underspends on Employee costs, due to vacancies including that of the CCTV manager and £7k from minor projected variations on Supplies and Services. There are minor variations across various income budgets totalling Dr £6k.

The number of dogs being kept in kennels and associated medical costs have been less than expected and an underspend of Cr £20k is projected for the year end.

Summary of variations within Public Protection:

	£'000
Variations within employee costs	Cr 16
Net variations on Supplies and Services	Cr 7
Stray dogs kennelling contract	Cr 20
Net shortfall of income	6
Total variation for Public Protection	<u>Cr 37</u>

Analysis of Members' Initiatives - Earmarked Reserves @ 31 January 2015

Item	Divison / Service Area	Responsible Officer	Allocation £'000	Spend To Date £'000	Commitments £'000	Total Spend & Commitments £'000	Balance Available £'000	Comments on Progress of Scheme
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	71	115	35	Activities progressing. A report elsewhere on the agenda has the details of the individual schemes and their progress.
TOTAL			150	44	71	115	35	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
Portfolio Holder Fund Grants (£51,930)					
Puple Flag Scheme		2,500	0		
Operation Condor		2,000	0		
Adult Safeguarding - rogues & scams		1,216	0		
Safer Bromley News		5,000	0		
Barriers Mottingham Recreation Ground		5,000	0		
Trading Standards covert camera equipment		1,500	0		
Purple Flag Scheme - part 2		3,122	0		
Height Barriers in Parks		15,000	0	8,234	
Doorstep crime materials		3,565	0		
Operation Triangle		187	0		
Edge Bicycle Recycling		0	4,936		
	51,930	39,090	4,936	8,234	-330
Youth Diversion Expenditure (£48,250)					
Coney Hall Skateboard Facility		6,000	0		
Summer Activity Fund		36,000	0		
Boxing 4 Schools		2,740	0		
Junior Citizen Scheme supplies		845	1,135		
junior citizen scheme contributions		1,200	0		
	48,250	46,785	1,135	0	330
Total Portfolio Holder's Grants 2014/15	100,180	85,875	6,071	8,234	0

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Report No.
FSD15021

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION & SAFETY PORTFOLIO HOLDER

Date: For pre-decision scrutiny by the Public Protection & Safety PDS Committee on 08th April 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 3ND QUARTER 2014/15 & ANNUAL CAPITAL REVIEW 2014 TO 2018

Contact Officer: Martin Reeves, Principal Accountant (Technical & Control)
Tel: 020 8313 4291 E-mail: martin.reeves@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All

1. Reason for report

On 11th February 2015, the Executive received a report summarising the current position on capital expenditure and receipts following the 3rd quarter of 2014/15 and presenting for approval the new capital schemes supported by Council Directors in the annual capital review process. The Executive agreed a revised Capital Programme for the five year period 2014/15 to 2018/19. No changes were made to the Capital Programme for the Public Protection and Safety (PP&S) Portfolio. The programme for this portfolio is set out in Appendix A and detailed comments on individual schemes are included at Appendix B.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to note the Capital Programme agreed by the Executive on 11th February 2015 and the early warning that £200k will need to be re-phased to 2015/16.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No overall change over the 5 years 2014/15 to 2018/19.
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £340k for the PP&S Portfolio over five years 2014/15 to 2018/19
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring - agreed by the Executive on 11th February 2015

3.1 A revised Capital Programme was approved by the Executive on 11th February, following a detailed monitoring exercise carried out after the 3rd quarter of 2014/15. The Executive also considered and approved new capital schemes supported by Council Directors in the annual capital review process. There are no changes to schemes in the PP&S Programme. The Programme for the PP&S Portfolio is attached as Appendix A and detailed comments on the schemes are included at Appendix B.

	2014/15	2015/16	2016/17	2017/18	2018/19	TOTAL 2014/15 to 2018/19
	£000	£000	£000	£000	£000	£000
Programme approved by Executive 26/11/14	320	20	0	0	0	340
Total Revised PP&S Programme	320	20	0	0	0	340

3.2 CCTV Control Room (Refurbishment)

Since the revised PP&S Capital Programme approved by Executive in February, unexpected issues have risen on the CCTV Control Room (Refurbishment) scheme which is likely to result in delays on the work anticipated to be completed in 2014/15. There were technical problems with the tender process and the responsible officer has been involved in various clarification exercises. The contract price has now been agreed as correct, having regard to the clarification points raised within the tender process. The responsible officer advised that the contractors are expected to be on site in March 2015, later than projected. Although the equipment will be purchased up front in this financial year, the work will not be complete until 2015/16. The current Gant chart forecast completion date is July 2015. The revised completion date will mean a potential underspend on this scheme in the 2014/15 outturn.

3.3 Scheme re-phased from 2014/15 into later years

In the final outturn report to the meeting in June 2014, the Executive was informed of the final outturn for capital expenditure in 2013/14 and noted that the overall level of unanticipated slippage into later years was £8.4m (£5.4m of which was due to delays in completing the acquisition of High Street properties). Slippage of capital spending estimates has been a recurring theme over the years and Members were pleased to note that improvements made in 2011/12 following a review of the system of capital monitoring and for estimating the phasing of expenditure were continuing to result in a more realistic approach towards anticipating slippage.

No rephasing adjustments were made by the Executive in February, but it has since become clear that the majority of the work to the CCTV Control Room is unlikely to be completed by 31st March. As a result, Members are advised of an early warning that up to £200k will need to be re-phased to 2015/16. More details are provided in Appendix B.

Annual Capital Review – new scheme proposals

3.4 In recent years, we have steadily scaled down new capital expenditure plans and have transferred all of the rolling maintenance programmes to the revenue budget. Our general (un-earmarked) reserves, established from the disposal of our housing stock and the Glades Site, have been gradually spent and have fallen from £131m in 1997 to £42m (including unapplied capital receipts) as at 31st March 2014. Whilst opportunities to dispose of property assets are

being rigorously pursued, the level of receipts is not as high as in the past and new capital spending will effectively have to be met from our remaining revenue reserves.

- 3.5 As part of the normal annual review of the Capital Programme, Council Directors were invited to come forward with bids for new capital investment. Invest to Save bids were particularly encouraged, but none were received, and it is assumed that any such bids will be submitted in due course through the earmarked reserve that was created in 2011. Apart from the annual capital bids relating to school and highway schemes, two bids were approved with a total value of £1.02m, all of which will require funding from the Council's resources. None of these related to this Portfolio.

Post-Completion Reports

- 3.6 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. No post-completion reports are currently due for the PP&S Portfolio, but this quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

5. FINANCIAL IMPLICATIONS

- 5.1 These were reported in full to the Executive on 11th February 2015. Changes agreed by the Executive for the PP&S Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Departmental monitoring returns January 2015. Approved Capital Programme (Executive 26/11/14). Capital Q3 monitoring report (Executive 11/02/15). Capital appraisal forms submitted by Chief Officers in November 2014. Report to Council Directors' meeting 10/12/14

Appendix A

PUBLIC PROTECTION & SAFETY PORTFOLIO - APPROVED CAPITAL PROGRAMME 11th FEBRUARY 2015										
Code	Capital Scheme/Project	Total Approved Estimate	Actual to 31.3.14	Estimate 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Responsible Officer	Remarks
		£'000's	£'000's	£'000's	£'000's	£'000's	£'000's	£'000's		
939446	CCTV Control room - refurbishment	340	0	320	20	0	0	0	Jim McGowan	
TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO		340	0	320	20	0	0	0		

Appendix B

PUBLIC PROTECTION & SAFETY PORTFOLIO - APPROVED CAPITAL PROGRAMME 11th FEBRUARY 2015						
Code	Capital Scheme/Project	Actual to 31.3.14	Approved Estimate Nov 2014	Actual to 05.02.15	Revised Estimate Feb 2015	Responsible Officer Comments
		£'000's	£'000's	£'000's	£'000's	
939446	CCTV Control room - refurbishment	0	320	0	320	The project is currently being tendered and should be on site early 2015. Responsible Officer has advised that since Quarter 3 capital monitoring report approved by Executive 11/02/15. The contract for the CCTV control room refurbishment has not yet been formally let. There were technical problems with the tender process and the officer responsible has been involved in various clarification exercises. The contract price has now been agreed as correct, having regard to the clarification points raised within the tender process. It has now been agreed with Procurement and, subject to the ten day stand still period, the contract will be signed before the end of February. We would expect the contractors to be on site in March 2015, later than projected but the equipment will all need to be purchased up front in this financial year, resulting in a significant spend for 2014/15. However, the works will not be complete until well into the next financial year (current Gant chart shows completion in July 2015) and therefore expect the expenditure to be split evenly between the two financial years in question.
TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO		0	320	0	320	

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Report No.
ES15031

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY PORTFOLIO HOLDER
For Pre-decision scrutiny by the Public Protection and Safety PDS Committee on

Date: Wednesday 8 April 2015

Decision Type: Urgent Non-Executive Key

Title: DOG KENNELING

Contact Officer: Jim McGowan, Head of Environmental Protection
Tel: 020 8313 4651 E-mail: Jim.McGowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

The Council has set a programme to test the Market with regard to all of the Public Protection Services, which include the dog kennelling services. The service for dog kennelling is currently in the process of being tendered but it is considered more appropriate that the tender process should be suspended such that the overall Public Protection market testing can be aligned to include the Dog Warden Services when the service is market tested.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to consider and approve the extension of the LB Bromley dog kennelling and re-homing services with Woodlands Animalcare Ltd for a period of 21 months to 30 April 2017, to allow the contract to be aligned with the proposed market testing of the whole of Public Protection services in April 2017.

Corporate Policy

1. Policy Status: Within existing Policy
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: £169.6k
 2. Ongoing costs: £97k per annum
 3. Budget head/performance centre: Environmental Protection – Other Hired Services
 4. Total current budget for this head: £97k
 5. Source of funding: Existing revenue funding 2015/16
-

Staff

1. Number of staff (current and additional): n/a
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Woodlands Kennels provide the following services:

- They receive stray dogs collected by the Bromley appointed contractor and undertake the safe custody and care of said animals until release if authorised by the Council. All relevant statutory and non-statutory guidance and good practice relating to the welfare of dogs are followed.
- Upon arrival at the kennel, they carry out a formal assessment of the dog within 5 days in terms of breed and temperament.
- Where a dog is classified and assessed as dangerous in terms of breed or temperament the contractor will arrange euthanasia.
- Where a dog requires veterinary treatment, at the kennels the Council pay all associated bills.
- Any unclaimed and suitable dogs are put into the contractor re-homing process, subject to the minimum statutory stay. Where a dog is not deemed suitable for re-homing due to temperament at this stage, the contractor arranges euthanasia.
- The Service Section and the Lead Commissioner is Public Protection.

3.2 Future service requirements are as described in section 3.1 for a period of twenty-one months with effect from 1 August 2015.

3.3 The contract for the statutory provision of kennelling is provided by Woodlands Animalcare Ltd at a cost of approximately £96.9k pa. This figure is an average from the last three years as the actual amount varies, dependent upon the number and type of stray and abandoned dogs that are dealt with annually.

3.4 The current contract came into force on 1st December 2012 for one year, but this contract has been extended and is now due to expire on 31st July 2015, as a result of a previous contract extension coming to an end. The current contract extension was to allow negotiations with neighbouring Boroughs to proceed with a shared service, the erection of a shared kennel facility and/or to complete the tender process. However, these initiatives were unsuccessful and the contract is now subject to the process of re tendering.

3.5 Due to the new initiative proposed by the Council that all of the Public Protection Division is to be market tested, as part of the Total Facilities Management package, the Council is currently setting all of the existing contracts to be co-terminus with the proposed dates for the TFM proposal. This is in accordance with the general Decision taken by the Executive when they considered the proposed Total Facilities Management report, presented to the Executive on 15th October 2014, reference para 4.7.

3.6 It is proposed that the Public Protection Division contract would start in April 2017 and this report proposes that the contract for Dog Kennelling Services be extended to 30 April 2017.

4. POLICY IMPLICATIONS

4.1 Within existing policy.

5. FINANCIAL IMPLICATIONS

5.1 The table below shows the total contract value with Woodlands Animalcare Ltd, should the extension to 30 April 2017 be agreed: -

	Contract Value £
Contract spend from 1.12.12 to 31.3.15	159,050
Estimated contract spend 1.4.15 to 31.7.15 (waiver)	32,300
Value of proposed extension to 30.4.17	<u>169,600</u>
Total contract value with SDK Environmental Ltd	<u>360,950</u>

5.2 The current annual budget for this contract is £97k.

6. LEGAL IMPLICATIONS

6.1 Under the Environmental Protection Act 1990, sections 149 -151, and the Clean Neighbourhoods & Environment Act 2005, the Local Authority has a statutory responsibility to provide a 24/7 dog collection service and kennelling service for confined dogs.

7. PERSONNEL IMPLICATIONS

7.1 The dog kennelling service is currently contracted out, with minimal client contract administrative and managerial responsibilities remaining as the responsibility of the London Borough of Bromley.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	The Proposed Total Facilities Management Report to the Executive on 15 th October 2014, reference para 4.7.

Report No.
ES15033

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY PORTFOLIO HOLDER

For Pre-decision scrutiny by the Public Protection and Safety PDS Committee on

Date: Wednesday 8 April 2015

Decision Type: Non-Urgent Non-Executive Key

Title: DOG WARDEN SERVICES

Contact Officer: Jim McGowan, Head of Environmental Protection
Tel: 020 8313 4651 E-mail: Jim.McGowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

The Council has set a programme to test the Market with regard to all of the Public Protection Division, which include the dog warden services. The dog warden service is currently in the process of being tendered, but it is considered more appropriate that the tender process should be suspended such that the overall Public Protection service can be aligned to include the Dog Warden when the service is market tested in 2017.

2. RECOMMENDATION

The Portfolio Holder is asked to consider and approve the extension of the LB Bromley dog warden services with SDK Environment Ltd for a period of 21 months to 30 April 2017, to allow the contract to be aligned with the proposed market testing of the whole of Public Protection services, in April 2017.

Corporate Policy

1. Policy Status: Within existing policy
 2. BBB Priority: Excellent Council Safer Bromley:
-

Financial

1. Cost of proposal: £111.3k
 2. Ongoing costs: £64k per annum
 3. Budget head/performance centre: Environmental Protection – Other Hired Services
 4. Total current budget for this head: £64k
 5. Source of funding: Existing revenue funding for 2015/16
-

Staff

1. Number of staff (current and additional): n/a
 2. If from existing staff resources, number of staff hours: na/
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

3.1 The dog warden contract provided by SDK Environmental Ltd provides:

- An integrated back office administrative service to receive and process all customer service enquiries received from the authority accessible during normal office hours, including delivery of all required information necessary for the maintenance of the statutory Found Dog Register.
- The investigation and subsequent serving, if necessary, of statutory notices 149 & 150 with copies being passed to the Council electronically.
- A dog collection service for confined dogs on a 24/7 basis in compliance with the EPA and CN & E Act Section 68.
- The service includes the delivery of seized dogs to a nominated reception point during “kennel opening hours” and temporary holding and care of dogs at SDK’s holding unit at times when the Council’s kennels are closed for the reception of dogs.
- Delivery of veterinary care as required.
- Arrangement of alternative kennelling where quarantine impositions exist on contracted kennels that did not permit any dog movements during this period due to kennel cough, parvo virus or similar.
- Implementation of a processing system for banned breeds, integrated with the Metropolitan Police Status Dog Unit.
- Provision of statistical reports to detail service use, demonstrate contract compliance, provide invoice verification and measure SLA’s.
- The Service Section and the Lead Commissioner is Public Protection.

3.2 It is proposed that these services continue for an additional period of twenty-one months from 1st August 2015 so that the services can be tendered in conjunction with all other public protection services with effect from 31 March 2017.

3.3 The contract for the statutory dog warden services is provided by SDK Environmental Ltd., at a cost of £63.6k pa .

3.4 The current contract came into force on 1st December 2012 for one year, but this contract is now due to expire on 31st July 2015, as a result of a previous contract extension coming to an end. The current contract extension was to allow negotiations with neighbouring Boroughs to proceed with a shared service, the erection of a shared kennel facility and/or to complete the tender process. However, these initiatives were unsuccessful and the contract is now subject to the process of re tendering.

3.5 Due to the new initiative proposed by the Council that all of the Public Protection Division is to be market tested, as part of the Total Facilities Management package, the Council is currently setting all of the existing contracts to be co-terminus with the proposed dates for the TFM proposal. This is in accordance with the general Decision taken by the Executive when they considered the proposed Total Facilities Management report, presented to the Executive on 15th October 2014, reference para 4.7.

3.6 It is proposed that the Public Protection Division contract would start in April 2017 and this report proposes that the contract for Dog Warden Services be extended to 30 April 2017.

4. POLICY IMPLICATIONS

4.1 Within existing policy.

5. FINANCIAL IMPLICATIONS

5.1 The table below shows the total contract value with SDK Environmental Ltd, should the extension to 30 April 2017 be agreed: -

	Contract Value £
Contract spend from 1.12.12 to 31.3.15	148,321
Estimated contract spend 1.4.15 to 31.7.15 (waiver)	21,189
Value of proposed extension to 30.4.17	<u>111,300</u>
Total contract value with SDK Environmental Ltd	<u>280,810</u>

5.2 The current annual budget for this contract is £64k.

6. LEGAL IMPLICATIONS

6.1 Under the Environmental Protection Act 1990, sections 149 -151, and the Clean Neighbourhoods & Environment Act 2005, the Local Authority has a statutory responsibility to provide a 24/7 dog collection service and kennelling service for confined dogs.

7. PERSONNEL IMPLICATIONS

7.1 The full dog warden services are currently contracted out, with minimal client contract administrative and managerial responsibilities remaining as the responsibility of the London Borough of Bromley.

Report No.
ES15023

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT
AND SCRUTINY COMMITTEE

Date: Wednesday 8 April 2015

Decision Type: Non-Urgent Executive Key

Title: TARGETED NEIGHBOURHOOD ACTIVITY PROJECT

Contact Officer: Jim McGowan, Head of Environmental Protection
Tel: 020 8313 4651 E-mail: Jim.McGowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: N/a

1. Reason for report

To advise Members of the progress with the spend on the Targeted Neighbourhood Activity Project Fund targeted initiative and provide details of the remaining balance of the Fund.

2. **RECOMMENDATION(S)**

Members are asked to note the contents of the report.

Corporate Policy

1. Policy Status: Not Applicable:
 2. BBB Priority: Quality Environment Safer Bromley:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Earmarked Reserve for Members Priority Initiatives
 4. Total current budget for this head: £150k
 5. Source of funding: Earmarked Reserve for Members Priority Initiatives
-

Staff

1. Number of staff (current and additional): Existing staff members
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: A number of statutes including the Environmental Protection Act 1990, Prevention of Damage by Pests Act 1949 and Town and Country Planning Act 1990
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 310,000; all persons living/working/visiting Bromley Borough.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

- 3.1 On 26th March 2012, the Council approved the setting aside of £2.260m in an earmarked reserve for Member priority initiatives. The Public Protection and Safety portfolio is responsible for the delivery of the Targeted Neighbourhood Activity project.
- 3.2 The Portfolio Holder initially agreed a pilot project aimed to bring about significant improvements in the physical appearance of an area of Mottingham, to target harden against fly tipping and to provide an increased sense of community cohesion within the area.
- 3.3 The basis of the scheme was to raise public awareness and to encourage the community to take pride in their neighbourhood using education, advice and support whilst taking targeted enforcement action in specific areas to reduce fly tipping and secure improvement.
- 3.4 The Mottingham Ward was selected as the location of the pilot as it was considered to be one of the borough's more deprived areas, suffering from a range of envirocrime, including anti-social behaviour, fly tipping, graffiti and littering. It was proposed at that time to expand this approach to other wards in the Borough at a future date.

The Project Update

- 3.5 The Portfolio holder and the Public Protection PDS considered the extension of this work to include enviro crime issues across the borough at its Committee meeting on October 1st 2014 and agreed a schedule of projects to be initiated at that time.
- 3.6 A number of the initiatives identified within the attached appendix have had to be cancelled or redirected as follows:-

Project	Reason for cancellation/non-progression
Maple Road, Penge (CCTV monitoring/gating)	Cancelled as the current CCTV camera in Penge had to be removed for commercial reasons and is due to be replaced in this position
Star Lane/Wagtail Way (Street service vehicle for pro-active flytipping work)	Cancelled as the land is owned by Bromley Council and is due to be sold
Station Road/Meadowview, St Mary Cray (Gating)	Cancelled as the Government have changed the legislation for gating and this scheme was no longer considered viable
Sweeps Lane (Vegetation removal, fencing)	Cancelled
Sweeps Lane (Clear, level, create new verge, add to grounds contract)	Cancelled
Maple Road/ Gravney (Gating alley)	Cancelled as the Government have changed the legislation for gating and this scheme was no longer considered viable
Op Crystal areas (Dog patrols in crystal areas)	Works carried out and paid for from a different budget
Star Lane and Gorse Road (Covert CCTV monitoring)	Works carried out and paid for from a different budget

- 3.7 The schedule of initiatives is attached (Appendix) with an update and details of further initiatives also undertaken in agreement with the Portfolio Holder and the Executive Director for Environment and Community services.
- 3.8 It was proposed to make part of the funding available in some instances to design out future problems, by taking measures to harden enviro crime hotspots, for example the installation of hardstanding, seating, barriers to prevent unauthorised vehicle access and specialised planting.
- 3.9 The table in the Appendix provides a summary of the existing and proposed activities that will be met from the balance of the Project Fund.

4. POLICY IMPLICATIONS

- 4.1 All enforcement activity will be undertaken in accordance with the Council’s agreed Enforcement Policy.

5. FINANCIAL IMPLICATIONS

- 5.1 On 26th March 2012 the Council approved the setting aside of £2.26m in an earmarked Reserve for Member Priority Initiatives. £150k was allocated to a Targeted Neighbourhood Activity Project.
- 5.2 On August 7th 2012, the Portfolio Holder approved the allocation of £150k of these monies be used for a pilot within the Mottingham area of the Borough.
- 5.3 On 1st October 2014, the Portfolio Holder agreed the allocation of £95k towards various projects as listed in the attached appendix. As mentioned above, several of these projects were not progressed and alternative projects have been agreed and commitments raised for the works. An unallocated balance of £35k remains.
- 5.4 Details of actual spend on these activities is contained within the attached spreadsheet and the final summary will be reported to Members in future budget monitoring reports.

6. LEGAL IMPLICATIONS

Delegated authority exists for the relevant legislation under the pertinent statutes including the Environmental Protection Act 1990, Public Health Ac and the Prevention of Damage by Pests Act 1949 but to handle non public health related matters under Section 215 of the Town & Country Planning Act 1990, discussions will need to be had with Chief Planner.

7. PERSONNEL IMPLICATIONS

The project is being carried out using existing resources.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

TARGETED ACTION - FINANCIAL SUMMARY

Site	Works	Status	Original Proposed Spend	Revised Allocation	Spent	Committed	Total spend / committed	Unallocated Balance
			£	£	£	£	£	£
Co-Op Store, Mottingham	Fencing/gating	Committed/Spent	5,000	5,835	5,835	0	5,835	0
Geofferies Estate, Mottingham	Bin store works	Committed/Spent	5,000	5,000	0	5,000	5,000	0
Teal Avenue/Wagtail Way	Remove vegetation, restore verge	Committed/Spent	4,200	3,428	0	3,428	3,428	0
Park Road	Remove vegetation, restore verge, fencing	Committed/Spent	5,000	7,819	0	7,819	7,819	0
Maple Road, Penge	CCTV monitoring/ Gating	Cancelled	14,300	0	0		0	0
Star Lane/Wagatail Way	Street service vehicle for proactive fly-tipping work	Cancelled	3,000	0	0		0	0
Station Road/Meadowview, St Mary Cray	Gating	Cancelled	4,800	0	0		0	0
Sweeps Lane, nr Chesterfield Close, St Mary Cray	Vegetation removal, fencing	Cancelled	17,000	0	0		0	0
Sweeps Lane, St Mary Cray (top section)	Clear, level, create new verge, add to grounds contract	Cancelled	3,600	0	0		0	0
Maple Road/Gravney	Gating alley	Cancelled	5,600	0	0		0	0
Star Lane junc Wagtail Way	General target hardening	revised - see below	10,000	0	0		0	0
Crystal areas	Dog patrols in crystal areas	Done, paid by other budget	6,500	0	0		0	0
Star Lane, Orpington	Covert CCTV monitoring	Done, paid by other budget	5,500	0	0		0	0
Gorse Road, Orpington	Covert CCTV monitoring	Done, paid by other budget	5,500	0	0		0	0
Watermeadows	create wildflower area	Committed/Spent	0	347	0	347	347	0

Site	Works	Status	Original Proposed Spend	Revised Allocation	Spent	Committed	Total spend / committed	Unallocated Balance
			£	£	£	£	£	£
Charlton Parade	planting	Committed/Spent	0	1,398	0	1,398	1,398	0
star lane	clear area, remove flytipping	Committed/Spent	0	4,579	0	4,579	4,579	0
Watermeadows	move goal posts/renovate	Committed/Spent	0	850	0	850	850	0
No 56 kent road	remove trees	Committed/Spent	0	267	0	267	267	0
Poverest/cray ave	hard prune and clear bed.	Committed/Spent	0	423	0	423	423	0
14 Berens rd	cut back trees and hedges	Committed/Spent	0	394	0	394	394	0
High street/Millbrooke lane	remove roses/ top up and plant lavender	Committed/Spent	0	1,034	0	1,034	1,034	0
Star Lane; junction with Wagtail Way	General target hardenning;Clear, level, create new verge, add to grounds contract	Committed/Spent	0	44,150	0	44,150	44,150	0
St Keverne and Duddington Close, Mottingham	Motorbike alley gates x5 (Re-use old gate)	Committed/Spent	0	1,000	0	1,000	1,000	0
Groves Estate, Penge	Dog fouling signage X10	Committed/Spent	0	318	0	318	318	0
Previous spend - staff costs			37,821	37,821	37,821	0	37,821	0
Unallocated balance			17,179	35,337	0	0	0	35,337
			150,000	150,000	43,656	71,007	114,663	35,337

Report No.
ES15029

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION & SAFETY POLICY DEVELOPMENT
AND SCRUTINY COMMITTEE

Date: Wednesday 8th April 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ANTI SOCIAL BEHAVIOUR UPDATE

Contact Officer: Rob Vale, Head of Trading Standards and Community Safety
Tel: 020 8313 4785 E-mail: Rob.Vale@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

To update Members on the impact of the Anti-Social Behaviour Crime and Policing Act 2014. This report provides further detail on the powers and tools afforded by the legislation, as a follow up to the report presented to Members on 1st October 2014 which focussed on the Community Trigger and Community remedy Document.

2. **RECOMMENDATION(S)**

Members are asked to note the report .

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Excellent Council Quality Environment Safer Bromley Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets
 4. Total current budget for this head: £2.492m
 5. Source of funding: Existing Controllable Revenue Budget 2014/15
-

Staff

1. Number of staff (current and additional): 57.33
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Specifically in the context of this report residents and businesses living or working in and around all licenced premises, people using licenced premises, however all residents and businesses could be affected by anti-social behaviour which this Act is designed to tackle.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The Anti-social Behaviour, Crime and Policing Act 2014, established a new multiagency framework to tackle anti-social behaviour, putting the victim at the centre of all decision making.
- 3.2 The Act came into force on 20 October 2014, and introduced new powers to tackle antisocial behaviour, simplifying 19 existing powers down to six. These are ;-
- 3.3 **1. Civil injunctions** are aimed at preventing individuals from engaging in ASB. These are available to the Council, Police and housing providers amongst others.
- 3.4 **2. Criminal Behaviour Orders** are issued by a criminal court to people convicted of an offence, to prevent them from engaging in anti-social behaviour
- 3.5 **3. Dispersal powers** enable police and police community support officers to direct people committing or likely to commit anti-social behaviour, crime or disorder to leave a public place for up to 48 hours.
- 3.6 **4. Community Protection Notices (CPN)** are designed to deal with environmental anti-social behaviour which spoils the quality of life for a community, which could include the state of a premises, noise emitting from machinery, noise caused by a vehicle or insects emanating from a business premises. CPNs may be used against individuals as well as organisations and businesses. A breach of a CPN is a criminal offence and may carry fine of up to £20,000 for businesses or £2,500 for individuals. Local authorities (and social landlords if designated by the council) may issue CPNs, as may police officers and police community support officers.
- 3.7 **5. Public space protection orders (PSPO)** are designed to stop individuals or groups from committing anti-social behaviour in a public space. This can include restrictions on consuming alcohol in a public place or controlling the presence of dogs such as excluding them from playgrounds or restricting the number of dogs that can be walked by one person at any one time. Local authorities can issue a PSPO after consultation with the police (this is likely to be at Borough Commander level in London), and other relevant bodies. Council officers may enforce PSPOs, a breach of which is a criminal offence. Importantly, more than one restriction can be added to the same PSPO that means that, a single Order can deal with a wider range of behaviours than the orders it replaces.
- 3.8 **6. Closure powers** allow the local authority or police to quickly close premises which are being used, or likely to be used, to commit nuisance or disorder. This power can be used for up to 48 hours out of court and is intended to cover a wide range of behaviours in a quick and flexible way. A breach of a closure notice is a criminal offence. Following a Closure notice an application must be made to the Magistrates Court for a Closure Order which could lead to a 3 month closure.
- 3.9 Of the six powers available under the Act, Community Protection Notices and Closure powers are specifically applicable to licenced premises, whilst Public Space Protection Orders could be used where the consumption of alcohol in a public place is causing anti-social behaviour.

The Act introduces two new measures which are designed to give victims and communities a say in the way anti-social behaviour is dealt with. These are:

- The **Community Trigger**, which provides a gateway for victims to demand action, starting with a review of their case, if the local threshold is met.
- The **Community Remedy** gives victims a say in the out-of-court punishment of perpetrators for low-level crime and anti-social behaviour.

The Community Trigger

- 3.10 The purpose of the Community Trigger is to give victims and communities the right to request a review of their case and bring agencies together to take a joined up, problem solving approach to find a solution. It places this duty on the relevant bodies, which are defined as local authorities, police, Clinical Commissioning Groups (CCG) and registered social housing (RSL). The trigger can be used by any person of any age and should be as accessible as possible to all the community.
- 3.11 On receipt of a request to use the community trigger the relevant bodies must decide whether the threshold has been met and communicate this with the complainant.
- 3.12 The threshold required to trigger the review has been set across London as three complaints made to the police, the local authority or an RSL about separate incidents in the previous six months. The applicant will have to demonstrate a perception that no action has been taken following these complaints.
- 3.13 To date no community trigger enquiries have met the threshold. This may be a result of the existing framework in Bromley, which includes multi-agency information sharing, which seeks to ensure serious ASB issues are actioned appropriately.

The Community Remedy Document

- 3.14 The Community Remedy document is a list of actions that the victim will be invited to choose from when a community resolution is to be used. The Police and Mayor for Policing and Crime (MOPAC) will agree on what is available for each police area and the document will be published. At the time of writing the document has not been published.

3.15 **Implementation of the Act**

Closure Notice - TIME – 1- 4 Southend Road Beckenham.

- 3.16 The Police used their power of closure under this Act for the first time on Saturday 24 January 2015 following incidents of disorder in and around the club. The closure notice was for 24 hours from 20.00 to 20.00 on Sunday.
- 3.17 The closure followed a serious incident involving customers fighting within the premises and the lack of response from staff when matters escalated. A male who had been in the premises was found in a very poor condition slumped on the floor in Southend Road which required Emergency Medical intervention. Another male who was found slumped in a graveyard (drunk) was being brought back to the premises by a member of bar staff. When Police asked the member of staff to take him to the premises and sit him down because they were dealing with the serious injured male, the member of staff refused and leaving the person with Police causing further difficulties for them. After the incident, Police attended the premises and spoke with the DPS, who was not helpful and did not co-operate with the Police.
- 3.18 Following this the Police considered a formal Review of the Licence under the Licensing Act 2003. The licence holder and DPS were interviewed and a package of minor variations to the licence were agreed which satisfied the Police and achieved what would have been sought through a full Review. These included
1. An occupancy limit of 300
 2. Improved CCTV
 3. Installing photographic ID computer based entry system

4. Revised drugs policy
5. Developing a dispersal policy
6. Keeping an incident log
7. Minimum number of door staff
8. Developing and implementing a search policy
9. Supporting reasonable crime prevention initiatives
10. DPS or a personal; licence holder to be present at all times during hours of operation.
11. No one under 21 years of age to be allowed on the premises after 19.00
12. to adopt a 'Challenge 25' scheme.

The DPS was subsequently changed.

Community Protection Notice

3.19 A written warning was served on a business in Orpington High Street following increased reports of anti-social behaviour to police and the local authority. The business, Skunkworks, sells Novel Psychoactive Substances, commonly referred to as legal highs, which were being found in the possession of young people when stopped and searched by police as a result of their ASB. In some cases, police and the London Ambulance Service were called to attend young people who had ingested the products and collapsed. Early indications are the business is complying with the notice.

4. POLICY IMPLICATIONS

4.1 The actions of the police, Council and licence holder sought to promote the licensing objectives

5. LEGAL IMPLICATIONS

5.1 The Council is required to enforce the provisions of the Anti-social Behaviour, Crime and Policing Act 2014 and promote the four licensing objectives set out in the Licensing Act 2003 in its decision making.

Non-Applicable Sections:	FINANCIAL AND PERSONNEL IMPLICATIONS
Background Documents: (Access via Contact Officer)	Anti-social behaviour, Crime and Policing Act 2014, Licensing Act 2003 . Closure Notice dated 24 January 2015 served on Time 1-4 Southend Rd

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Report No:
CSD15031

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 8th April 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Work Programme has been updated to show the joint meeting with the Education PDS Committee on the 3rd February 2015; the new meeting date of the 8th April 2015, and an update to the Contracts Register.
-

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) **reviews its Work Programme (Appendix 1); and**
- (ii) **Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).**

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.3 The Work Programme dates for future meetings are unlikely to be scheduled until the outcome of any proposals/recommendations from the Constitutional Improvement Working Group have been looked at by the Executive and possibly Full Council. It is unlikely therefore that any future dates for the PPS/PDS could be set until after the next meeting of the Full Council.

Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

Appendix 1

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS –8th April 2015
Matters Arising
Chairman's Update
Police Update
Presentation from SLaM
Targeted Neighbourhood Activity Project
Budget Monitoring
Update on ASB
Capital Monitoring Report
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—30th June 2015
Matters Arising
Chairman's Update
Police Update
Presentation from Victim Support
Summer Diversionary Activities Project—Income Generation
Merger of Youth Services, Youth Offending Team, and Education. (TBC)
Gangs Peer Review Report (TBC)
Budget Monitoring
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—9th September 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—3rd November 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Work Programme and Contracts Register

PUBLIC PROTECTION AND SAFETY PDS—20th January 2016
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Matters Arising

Chairman's Update

Police Update

Budget Monitoring

Work Programme and Contracts Register

PUBLIC PROTECTION AND SAFETY PDS—8th March 2016

Matters Arising

Chairman's Update

Police Update

Budget Monitoring

Work Programme and Contracts Register

Public Protection and Safety Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Public Protection & Safety PDS
CCTV Maintenance	1.4.2012	31.03.2017		Eurovia	Fixed 5 years £214,256	£42,851	24 Jan 2012 referred to Executive on 1 st Feb 2012
CCTV Control Room Monitoring	1.4.2012	31.03.3017		OCS	Fixed 5 years £1,263,258	£252,652	24 Jan 2012 referred to Executive on 1 st Feb 2012
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	31.07.15	SDK Environmental Ltd	£63,566	£63,566	PP&S PDS 18 Sept 2012 Extended to 31.07.2015
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	31.07.15	Woodland Annual Care Ltd	£96,000	£96,000	PP&S PDS 18 Sept 2012 Extended to 31.07.2015.
Vets Animal Welfare Enforcements	1.4.2014	31.3.2015	1 year	Corporation of London Veterinary Service	£16,000	£16,000	Waiver agreed by Executive Director of Environmental and Community Services.